Mt. Sherman Water Association
P.O. Box 356
Jasper, AR 27641
BOARD OF DIRECTOR'S MEETING
MONDAY, MAY 11TH 2009
5:30 P.M.

May 8, 2009

Dear Directors:

Enclosed please find register report, director's report and board minutes for the month of April.

If you have any questions before the meeting please feel free to give me a call.

Thank You,

Karen

Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

Checking

5/6/09

Register Report

4/1/09 Through 4/30/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 3/31/09				13,653.62
4/3/09	DEP			Water Sales		971.75
4/7/09	DEP			Water Sales		1,485.39
4/7/09	3965	Dept. Of Finance & Adm.		Sales Tax		-599.00
4/7/09	3966	Karen Edgmon		Contract Labor		-981.50
4/7/09	3967	Karen Edgmon		Rent		-75.00
4/13/09	3968	Arkansas One Call	annual	Dues and Subscriptions		-136.80
4/14/09	DEP			Water Sales		2,423.02
4/15/09	EFT	F H A		Loan		-1,020.00
4/20/09	DEP			Water Sales		1,083.18
4/22/09	3969	America First Insurance		Insurance, Bus		-126.00
4/22/09	3970	Ivan Reynolds		Contract Labor		-1,100.00
4/22/09	3971	Ivan Reynolds		Maintenance		-35.00
4/23/09	EFT	Tri Co. Telephone		Utilities:Telephone		-31.49
4/23/09	EFT	Tri Co. Telephone		Utilities:Telephone		-33.53
4/24/09	EFT	Carroll Electric		Utilities:Gas & Electric		-22.36
4/24/09	EFT	Carroll Electric		Utilities:Gas & Electric		-83.47
4/24/09	EFT	Carroll Electric		Utilities:Gas & Electric		-1,308.71
4/24/09	3972	Leslie Daniels	meter reader	Contract Labor		-200.00
4/24/09	3973	Leslie Daniels	meter reader	Maintenance		-75.00
4/27/09	DEP			Water Sales		152.14
4/27/09	DEP			Water Sales		2,207.49
4/27/09	3974	Jasper Post Office		Postage and Delivery		-111.00
4/28/09	3975	Odie Watts	reimburse	Office		-82.81
4/28/09	3976	River Valley Win Works		Maintenance		-3,298.71
4/30/09	DEP			Interest Inc		1.22
		TOTAL 4/1/09 - 4/30/09				**-996.19**
		BALANCE 4/30/09				12,657.43

TOTAL INFLOWS	8,324.19
TOTAL OUTFLOWS	-9,320.38
NET TOTAL	**-996.19**

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of April 09
Printed: 04/26/09 20:16

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,156,400	100.0%
Water Sold to Customers	1,111,750	96.1%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	44,650	3.9%
Average Use Per Account	3,507	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	8076.73	0.00	0.00	0.00	94.80	555.89
Average	25.48	0.00	0.00	0.00	0.30	1.48
Active	317	0	0	0	316	375
Inactive	62	379	379	379	63	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	8,966.62	320
Credit Balances BOM	(1,124.37)	15
Debit Balances BOM	10,090.99	305
Payments	8,322.97	284
Charges for Services	8,727.42	
Penalty Charges	211.34	39
Adjustments	(81.46)	8
Total Delinquent EOM (end/month)	964.77	18
Delinquent EOM (30-60 days)	537.86	11
Delinquent EOM (60-90 days)	135.98	5
Delinquent EOM (over 90)	290.93	2
Credit Balances EOM	(1,133.50)	21
Debit Balances EOM	10,634.45	300
Balance Due EOM	9,500.95	321

Disconnections	1
Disconnected & Uncollected	0.00
New Customers Added	0

Louise Brezael

Scribe:	Odie J. Watts	
Date:	April 13, 2009	Time: 5:30 PM – 6:15 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:	
	Donald Long and Victor Foster of Riverwav Networks made a presentation to the Board on their proposal to install WISP equipment on the water tanks owned and operated by the MSWA. The Board made a motion to allow the Riverwav Networks to proceed with the design and develop proposals. The Board reserved the right to review any designs and income producing proposals before those designs are accepted and any equipment is actually installed on the MSWA water tanks.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Jim Bowen, President at 5:30 P.M.
2. Meeting Minutes	The minutes from the March 23, 2009 meeting were approved at written. The minutes were accepted with no abstentions. Motion to approve the minutes – Betty Stivers, Second by Koby Lee. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the Financial report for the period March 1 and March 31, 2009. • There were no notable comments made concerning the report. • Noted that Chris and Leslie Daniels have been hired as meter readers replacing Jackie Fears. Ivan will begin training as soon as possible. • It was noted that the water loss rate has declined and the past due accounts are being managed by those who still owe past due bills. • Karen distributed a letter to the Secretary of Agriculture signed by our Congressmen and Senators supported the full funding of the proposed Regional Public Water Authority. Motion to approve the reports – Betty Stivers, Second by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: • Pulled 2 meters for non-payment and reinstalled one of them and collected the money. • Talked to Tiff City Pump Co. and they have not finished the testing of our pump. They will call when the testing is complete. • Talked to ESI and an engineer till go over the proposed route when the plans for the Murray Road extension is finished and the preliminary plans are sent to Little Rock for approval.

Agenda	Main Points, Conclusions/Discussions, Decisions
	• Plans are to take the new meter readers out this weekend to begin their orientation of meter locations. • Still installing the line and pressure station at Low Gap and should be finished before the next Board meeting. Motion to approve the report was made by Ben Szabrowicz and Seconded by Betty Stivers. No abstentions.
5. Old Business	▪ Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. Action Item will remain open as of January 14, 2008. Action Item will remain open as of February 11, 2008. Work is progressing as of March 10, item to remain open. Item will remain open as of August 11, 2008. The Board requested Karen to bring in our insurance policy to see if we could determine the value of our physical assets so the work on the inventory can be finalized. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. No change in status as of 2/9/09. No change in status as of 3/23/09. No change in status as of 4/13/09. ▪ Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of August 11, 2008. Since there has been nothing received in the way of estimates for this work the Board asked Ivan to contact a different vendor. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. No change in status as of 2/9/09. No change in status as of 3/23/09. No change in status as of 4/13/09. ▪ Action Item 46: Opened on May 12, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Laverty's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. Item will remain open as of August 11, 2008. ESI indicated to Ivan that they are approximately 70% complete with the design work. See above comments from the Water Operator's Report. The Low Gap project is at the Health Department for review. As of November 10 the extension has been approved. As of 12/8/08 the Board approved assuming a $40,000 loan in order to get the grant of $140,000 to complete the Murray Extension. See the comments above under Water Operator's Report. Item will remain open as of 1/22/09. Item will remain open as of 2/9/09. Item will remain open - see water operator's report of 3/23/09. Item will remain open – see water operator's report of 4/13/09. ▪ Action Item 47: Ivan will contact a vendor to determine the cost of pulling the pump from well #2 and having it rebuilt. As of July 14, 2008 Ivan has talked to Lane Western Representative about doing the work. As of August 11, 2008 there has been no progress on the estimate. As of November 10, 2008 contact has been made with the vendor but the vendor has not visited the wells to offer any cost figures. No change in status as of 12/8/08. Ivan reported that he will search for a new vendor as of 1/22/09 because there has been no action taken by the current vendor. As of 2/9/09 the pump at well #2 has been pulled by Tiff City Pump and has

Agenda	Main Points, Conclusions/Discussions, Decisions
	been sent off for testing. Upon its return will be ready for installation into well #1. As of 3/23/09 the pump has been pulled and is awaiting transport to be tested. As of 4/13/09 the pump is awaiting testing. ▪ Action Item 49: Opened on 3/9/09 for Ivan Reynolds to contact propane suppliers for cost of propane tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations. As of 4/13/09 the item will remain open.
6. New Business	The Board agreed to allow the Riverwav Networks company to continue to develop their plans to use the water tanks owned and operated by the MSWA as the base for their WISP equipment. Motion made by Odie Watts and Seconded by Koby Lee. No abstentions.
7. Adjournment	Meeting adjourned at 5:15 P.M.
8. Next Meeting	**NOTE MEETING START TIME: The next meeting is scheduled for May 11, 2009 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.**

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	**IN WORK**
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	**IN WORK**
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	**IN WORK**
AI47	6/9/08	Ivan will contact a vendor to determine the cost of pulling the pump from well #1 and having it rebuilt.	Ivan Reynolds	7/14/08	**IN WORK**
AI49	2/9/09	Ivan will contact propane suppliers for cost of tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations.	Ivan Reynolds	3/9/09	**OPEN**

Mt Sherman Water Assn
Board Meeting
April 11, 2009

I acquired five new Chlorine Cylinders and Sent five empty cyl to Fabri-Clean.

I checked on a leak at Roy Selfs driveway Where the ground in his driveway had sank. The Leak was uphill after his water meter and I left Him a note and shut off his rapidly turning water meter.

I notified one of Coy Brasel's renters of a leak At their home. They said they would notify the owner about making the repair.

I'm still working on the Low Gap line and have been rained out quite a bit.

Tiff City Pump has not completed the turnaround for our pump.

I made a copy of two keys for our meter reader to access private property.

I repaired a leak in the influent line that feeds The booster pump for the Chlorination System.

I'm going to need my tree climber again to remove limbs that can scratch the Fed-Ex truck When it arrives with Chlorine.

By Ivan Reynolds
Water Operator